



Community Action Commission
 Of Santa Barbara County
 5638 Hollister Avenue, Suite 230
 Goleta, CA 93117-3475
<http://www.cacsb.org>

CAREER OPPORTUNITIES

Date: September 20, 2018
 For Applications Call: Human Resources
 (805) 964-8857 ext. 1116

PLEASE POST

POSITION	PROGRAM	LOCATION	EMPLOYMENT STANDARDS
BUSINESS ANALYST	CN	Goleta	<p>Full-time, benefits in Goleta. This position will work closely with the COO to: implement processes and practices related to the implementation and ongoing management of an agency-wide client information database; respond to state and federal reporting requirements; conduct data/information gathering and analysis; participate/lead the integration of quality improvement and performance-based management practices (ROMA) within the organization; and work on other diverse initiatives and projects. REQ: Bachelors' Degree and a minimum of three years of related experience or the equivalent combination of education and experience. As well, the successful candidate will:</p> <ul style="list-style-type: none"> • Possess exceptional analytical skills to collect, organize, analyze and interpret data/information related to agency operations • Be a self-starter with strong organizational skills • Have a comfort level utilizing various software applications, with some database management experience preferred • Demonstrate process/project management capabilities • Exhibit the ability to track and provide verbal/written reports on various metrics • Demonstrate effective verbal, written and interpersonal communication skills • Be personable, collaborative and flexible for emerging work assignments as the position evolves
COOK	NS	Santa Maria	<p>Full-time, benefits in Santa Maria. Coordinates and participates in preparing, cooking, and serving food to large groups of people in an institutional setting; varied cooking and prepare special diet foods. REQ: High school diploma or GED. Three (3) years experience in cooking and preparing meals in large quantities and/or line cook experience or equivalent combination of education and experience. Food Safety Certificate required within 6 months of employment; Valid CA Driver's License. Lift and/or move up to 50 lbs.</p>
KITCHEN SERVICE WORKER	NS	Santa Maria	<p>Part-time (30 hours/week), benefits. Under immediate supervision, performs a variety of routine duties related to the preparation, service and delivery of food. Maintains cleanliness and sanitation of utensils, equipment and work area and performs related tasks as required. REQ: High school diploma or general education degree (GED); and one year work experience and/or training; or equivalent combination of education and experience. Valid CA driver's license required. Must occasionally lift and/or move up to 50 pounds.</p>
MENTAL HEALTH PRACTITIONER	CS	Santa Maria	<p>Temporary, part-time (20 hours/week), no benefits serving Santa Maria area. Provide counseling services to children & family members; evaluates needs of behaviorally/emotionally challenged children within program, develops & implements therapeutic treatment plan or other plans; provides guidance to caseworkers and classroom staff for successful treatment processes. REQ: MA or MS in behavioral science field; two years related experience in early childhood issues. MFT or LCSW license. Word Processing & Spreadsheet knowledge required. Valid CADL with ability to qualify for coverage under Agency insurance plan and reliable transportation required. Bilingual (English/Spanish) required.</p>
NUTRITION SITE HOST	NS	Santa Barbara	<p>Part-time, 15 hours week, on-call positions, no benefits. In coordination with the CAC Nutrition Services Department/Central Kitchen, responsible for overseeing the food service at a nutrition site. REQ: Previous experience in a paid or volunteer capacity, working with seniors desirable. Compassion for and understanding of low-income population and aging desirable. Valid California Driver's license and appropriate insurance per Agency requirements. Must have reliable transportation with an acceptable driving record as determined by agency. The employee must occasionally lift and/or move up to 40 pounds.</p>



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PROGRAM MANAGER, Health & Prevention Program	FYS	TBD	Full-time, benefits. Responsible for planning, directing, organizing and managing Federal, State, and local grants. Programs provide sexual and reproductive health education, services for expectant and parenting teens, and preventive services for youth. Monitors program operations, activities, services and staff consistent with Federal, State, County regulations and Agency policies and procedures. Implements quality assurance standards to ensure quality services to clients and customers. This position has supervisory responsibilities. REQ: Bachelor's degree in social work, public health, nursing, education, health education or other health related or social science field; and a minimum of 3 years of progressively responsible management experience coordinating and implementing health or social programs in communities, schools, or similar settings, including two (2) years supervisory experience OR Master's Degree in listed fields. Two (2) years direct experience in managing government funded programs, including program and budget planning is highly desired.
SITE SUPERVISOR	CS	Santa Barbara	Full-time, benefits. Seeking passionate candidates for our Santa Barbara Center. As the team leader you will have the rewarding experience of leading a talented team to provide foundational care and education daily for children and families. REQ: BA in ECE with 12 ECE units, including core courses and 3 units of supervised field experience in ECE and 2 year experience in child development program. Must obtain Child Development Site Supervisor Permit within 6 months of employment. Our offer includes generous pay/benefits; tuition and training assistance; a starring role in a stable non-profit; and the chance to contribute your talent in a 50 year old evidence-based ECE program making a difference in America!
TEACHERS	CS	Santa Barbara Carpinteria Santa Maria Lompoc Goleta	Full-time, part-time & temporary position open. Works in partnership with the team teacher to develop weekly lesson plans for preschool children, develops and maintains a safe and positive classroom climate, and an intentional learning environment; screens and assesses each child using appropriate screening/assessment tools; individualizes the educational plans for each child based on ongoing developmental assessments. Engages parents of various cultural backgrounds in their Childs education. REQ: Teacher I - 12 units in Early Childhood Education/Child Development in core course or hold Associate Teacher permit or Child Development Associate permit. Teacher II - A.S. Degree in Early Childhood Education/Child Development or a related field and eligible for a Child Development Teacher permit or higher from CA Commission on Teacher Credentialing with three semester units in supervised field experience. Teacher III - BA Degree or higher with 12 units of Early Childhood Education/Child Development and eligible for a Child Development Master Teacher permit or higher from CA Commission on Teacher Credentialing with three semester units in supervised field experience and one year experience as Early Childhood Teacher. Now offering Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers (Example: Toddler & Preschool Teachers III receive \$250 location stipend per month)! Substitute positions in all locations always available.
TEACHER ASSISTANT – Head Start and Early Head Start	CS	Santa Maria Carpinteria	Full-time in Santa Maria, part-time (30 hours/wk) in Carpinteria, both positions with benefits. Assists classroom Teachers in providing for the responsive care and education of children ages six (6) weeks to thirty-six (36) months in a CAC Early Head Start center. REQ: Child Development Teacher Assistant Permit or higher from California Commission on Teacher Credentialing and enrolled in a Child Development Associate credential program to be completed within two (2) years of hire. 6 units in infant/toddler development required; Must obtain and maintain a Pediatric First Aid and CPR card. Experience working with children with disabilities desirable; bilingual preferred. Must occasionally lift and/or move up to 40 pounds. Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers! Substitute positions in all locations always available. Bilingual required for Santa Maria position.



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TEACHERS, ITINERANT	CS	All Regions: Santa Maria Lompoc, Goleta, Carpinteria Santa Barbara	Committed. Passionate. Caring. Skilled. These qualities define the effective early childhood educators at CAC. Our teachers make a daily difference in the lives of infants, toddlers, and preschool aged children. Itinerant Teaching positions open. Full-time, Part-time & on-call openings in our Head Start program. Positions in Goleta, Santa Barbara & Carpinteria receive a locality stipend in addition to hourly rate. REQ: 12 units in ECE/CD with core course; OR Associate Degree in ECE/CD or related field and eligible for CD Teacher permit or higher with three semester units in supervised field experience. Join the team!

Program Legend: * CN = Central * CS = Children's Services * ES = Environmental Services * FYS = Family Youth Services * NS = Nutrition Services