



Community Action Commission
 Of Santa Barbara County
 5638 Hollister Avenue, Suite 230
 Goleta, CA 93117-3475
<http://www.cacsb.org>

CAREER OPPORTUNITIES

Date: July 28, 2017
 For Applications Call: Human Resources
 (805) 964-8857 ext. 116

PLEASE POST

POSITION	PROGRAM	LOCATION	EMPLOYMENT STANDARDS
ASSOCIATE TEACHER	CS	Goleta	Full-time with benefits. Assist in education of preschool children ages 3-5 in Head Start program. REQ: a minimum of 12 ECE units (including core units) and minimum 6 months experience. Basic computer knowledge. Ability to lift and/or move up to 40 lbs. Unofficial copies of transcripts required with application. Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers!
CAREGIVER, LEAD	CS	Goleta	Temporary, full-time. Develops plans for the experiences and care of infants and toddlers in partnership with another Caregiver. Maintains a safe and positive classroom climate, and a language rich and attention rich environment for the children; screens and assesses each child using appropriate screening/assessment tools; individualizes the educational plans for each child based on ongoing developmental assessments. REQ: Associate's degree in Early Childhood Education/Child Development or a related field and eligible for a "Child Development Teacher Permit" or higher from California Commission on Teacher Credentialing with three semester units in supervised field experience. Experience working with children with disabilities desirable; Bilingual preferred. Ability to lift and/or move up to 40 pounds. Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers!
CASE MANAGER/ EDUCATOR	FYS	Lompoc	Part-time (30 hrs/wk), benefits. Provides case management services to youth and family in development of natural support system. Case management services include: client assessment, monitoring of client progress, crisis intervention, and community referrals. Components of the program are development of and linkage to community resources; i.e. education, treatment providers, work programs and employers, housing, social/recreation, community mentors, legal, etc. Works with youth in the Juvenile Justice system. REQ: Associate's Degree in Psychology, Sociology, Social Work, Human Services, Human Development or other behavior sciences field and one year of experience in a social services setting such as working directly with children, families and young adults, or in a case management, mental health or family services agency. Up to two years equivalent education may be substituted for related experience on a year-for-year basis OR Bachelor's Degree in Psychology, Sociology, Social Work, Human Services, Human Development or other behavior sciences field and one year of experience in a social services setting such as working directly with children, families and young adults, or in a case management, mental health or family services agency. Up to two years equivalent education may be substituted for related experience on a year-for-year basis. Strong computer skills. Valid California Driver's License. Bilingual (English/Spanish) required.
COOK	NS	Santa Maria	Full-time, benefits. Assists in coordination and participates in preparing, cooking, and serving food to large groups of people in an institutional setting; does varied cooking and prepares special diet foods by performing the following duties. REQ: High school diploma or general education degree (GED); one year of experience in cooking and preparing meals in large quantities and / or line cook experience; or equivalent combination of education and experience. Food Safety Certificate required within six months following employment; Current California Driver's license Must occasionally lift and/or move up to 50 pounds.
ENERGY SERVICES WORKER	ES	Lompoc	Full-time, benefits serving Lompoc area. Inspect weatherization projects and activities to ensure compliance with specifications, building codes and work orders. Prepare and maintain inspection reports. Compile info and records to prepare purchase orders for procurement of material, equipment, appliances and supplies. Receive, store, and issue material, equipment, and other items from stockroom, warehouse, or storage yard. Keep inspection records, maintain inventory records and compile reports. REQ: High school diploma or GED; one year of experience in home repairs/inspection. Strong computer knowledge. Valid CADL and reliable transportation required. Travel within County required. Must occasionally lift and/or move up to 50 pounds. Home repair and inspection experience highly desirable.



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FAMILY CHILD CARE COORDINATOR	CS	Santa Maria	Full-time, benefits. Responsible for the implementation and monitoring of local family childcare providers who are contracted with the Head Start Program to deliver in-home child care services. Serves as a service coordinator of Head Start comprehensive services to children enrolled in family childcare homes. Provides training and technical assistance to the Family Child Care (FCC) providers both individually and as a group. Serves as liaison between the Head Start program and the local Family Child Care Association. Makes recommendations on overall program operations to the FCC Program Manager. REQ: Bachelor's Degree with minimum of twelve units in ECE plus 3 units supervised field experience in and ECE setting or AA Degree or 60 units in Child Development with twelve units ECE plus two units adult supervision or possess a Site Supervisor Permit as described in the California Child Development Matrix desirable. At least 2 years work experience in child development program or family child care setting. Strong computer knowledge required. Valid California Driver's License. Child Development Site Supervisor Permit must be obtained within six (6) months of employment. Bilingual English/Spanish required.
KITCHEN SUPERVISOR	NS	Santa Maria	Full-time, benefits. Oversees the day-to-day, including weekends and holidays, operation of a large kitchen facility. Assists in preparation of over 1,000 meals per day. Performs "hands-on" as well as supervisory tasks in the performance of job duties and responsibilities. REQ: High School Diploma or GED required. Minimum 1-2 years of experience in direct supervision of kitchen and related staff (5 to 15 people) with 2-4 years of preparing and cooking large quantities of hot and cold food items and minimum 2 years catering experience with planning, ordering, preparation and, presentation at the site. Computer knowledge and Valid California Driver's License required.
MENTAL HEALTH CASEMANAGER	CS	Santa Maria	Full-time, benefits serving Santa Maria area. Responsible for rehabilitation and case management services through the Mental Wellness program with Children's Services Department including development of a mental health care plan that will optimize a child's capacity for success in the classroom, home environment and community. REQ: Associate's Degree in Psychology, Sociology, Social Work, Human Services, Human Development or other behavior sciences field and one year of experience in a social services setting such as working directly with children, families and young adults, or in a case management, mental health or family services agency and two years of experience in a social services setting such as working directly with children, families and young adults, or in a case management, mental health or family services agency. Strong computer skills. Valid California Driver's License. Bilingual (Eng/Spa) required.
MENTAL HEALTH PRACTITIONER	CS	Santa Maria	Part-time (20 hrs/wk), no benefits serving Santa Maria area. Provide counseling services to children & family members; evaluates needs of behaviorally/emotionally challenged children within program, develops & implements therapeutic treatment plan or other plans; provides guidance to caseworkers and classroom staff for successful treatment processes. REQ: MA or MS in behavioral science field; two years related experience in early childhood issues. MFT or LCSW license. Word Processing & Spreadsheet knowledge required. Valid CA Driver's License with ability to qualify for coverage under Agency ins plan and reliable transport required. Bilingual (Eng/Spa) required.
NUTRITION SITE HOST	NS	Santa Barbara	Part-time, no benefits. Coordinates the food service of a dining site for seniors, which entails: ensuring an appropriate number of noon meals is provided each day; utilizing a confidential collection systems of participants' contributions; establishing and working with a site council which participates in program decisions; and supervising meal service and clean up; adhering to sanitation standards, portion control and other meal requirements. Responsible for required paperwork and submission in a timely and professional manner. REQ: Previous experience in a paid or volunteer capacity, working with seniors desirable. Compassion for and understanding of low-income population and aging desirable Valid California Driver's license. Reliable transportation with acceptable driving record.



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PROGRAM MANAGER	FYS	Santa Maria	Full-time with benefits. Responsible for planning, directing, organizing and managing the Federal, State and local grants. Monitors program operations, activities, services and staff consistent with Federal and State regulations and Agency policies and procedures. Programs provide sexual and reproductive health education, services for expectant and parenting teens, and preventive services for youth. REQ: Bachelor's degree in Psychology, Counseling, Education, Health Administration or related field and a minimum of 3 years of progressively responsible management experience in health or human service program, including 2 years supervisor experience. Two years direct experience in managing government funded programs, including program and budget planning highly desired. Valid California Driver's License with ability to qualify for coverage under Agency insurance plan. Ability to speak Spanish desirable. Countywide travel.
REHABILITATION SPECIALIST	FYS	Lompoc	Full-time with benefits. Provide and support planned, structured and therapeutic care for eligible youth and families. Performs direct service duties required to assist families in crisis by providing behavioral interventions by phone or in the client's home. REQ: Bachelor's degree in a field related to mental health and a minimum of one (1) year of full-time experience in a mental health setting in the areas of psycho-social functioning, social adjustment and/or vocational adjustment. Must be able to become QHMQ certified within one (1) month of employment or be a licensed/waivered/registered mental health professional. Strong computer knowledge. Valid California Driver's License. Bilingual (English/Spanish) highly desired.
SITE SUPERVISOR	CS	Santa Maria	Full-time with benefits. Seeking passionate candidates for our Santa Maria Center. As the team leader for this NAEYC accredited site, you will have the rewarding experience of leading a talented team to provide foundational care and education daily for children and families. REQ: AA in ECE with 8 units in admin/ supervision OR BA with 12 ECE units, including core courses and 3 units of supervised field experience in ECE and 2 years experience in child development program. Must obtain Child Development Site Supervisor Permit within 6 months of employment. Our offer includes generous pay/benefits; tuition and training assistance; a starring role in a stable non-profit; and the chance to contribute your talent in a 50 year old evidence-based ECE program making a difference in America!
TEACHER	CS	Goleta Santa Barbara Santa Maria	Full-time with benefits. Develop weekly lesson plans for preschool children, develops/ maintains safe and positive classroom climate, and an intentional learning environment; REQ: Associate Degree in ECE/CD or related field and eligible for a "Child Development Teacher Permit" or higher from CA Commission on Teacher Credential with 3 semester units in supervised field experience. Computer knowledge. Unofficial copy of transcripts required with application. Bilingual required for the Santa Barbara position. Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers!
TEACHER ASSISTANT	CS	Goleta Carpinteria Santa Barbara Lompoc	Part-time (30 hrs) with benefits. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum 6 ECE units and 6 months experience. Carpinteria position requires bilingual (English/Spanish). Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers!
TEACHING, SUBSTITUTE (Preschool level)	CS	All locations	Sub position, no benefits, located at any of our regions, Santa Barbara, Lompoc or Santa Maria areas. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum of 12 ECE units or more with minimum 6 months experience. Basic computer knowledge. Unofficial copies of transcripts required with application. Now offering a Location Stipend for all teaching staff in Goleta, Santa Barbara & Carpinteria Centers!



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TUTOR, CAL-SOAP	FYS	Santa Barbara, Goleta, Carpinteria	<p>Cal-SOAP Tutors assist junior high or high school students in academic subjects in classrooms and/or after school tutorial centers. Tutors provide encouragement and information necessary for students to increase their academic achievement and enter the college or training program of their choice. Topics covered include study skills, career exploration, college preparation, college choice, financial aide, and college application procedures. Hours are flexible and scheduled according to your availability with a minimum of 8 hours not to exceed 20 hours per week. Requirements are:</p> <ul style="list-style-type: none"> • Must be currently enrolled at local* college/university with undergraduate or graduate status (*SBCC/UCSB/Westmont) • Candidate must demonstrate financial need as determined by the financial aid office of their respective educational institution. • Must have minimum cumulative 2.5 college GPA. • Interest in or experience working with junior/middle and high school students who are low income or first-generation college bound. • Working knowledge of word processing, internet, spreadsheet, presentation and internet software and must have access to a computer to regularly use the Internet, E-mail, Microsoft Excel and Word. <p>Please call our Tutor Coordinator, Linda Figueroa at (805) 730-7373 or visit http://www.calsoapsb.org/employment for more information.</p>

Program legend: * CN = Central * CS = Children's Services * ES = Environmental Services * FYS = Family Youth Services * NS = Nutrition Services