



Community Action Commission
 Of Santa Barbara County
 5638 Hollister Avenue, Suite 230
 Goleta, CA 93117-3475
<http://www.cacsb.org>

CAREER OPPORTUNITIES

Date: April 12, 2017
 For Applications Call: Human Resources
 (805) 964-8857 ext. 116

PLEASE POST

POSITION	PROGRAM	LOCATION	EMPLOYMENT STANDARDS
CAREGIVER, LEAD	CS	Goleta	Temporary, full-time. Develops plans for the experiences and care of infants and toddlers in partnership with another Caregiver. Maintains a safe and positive classroom climate, and a language rich and attention rich environment for the children; screens and assesses each child using appropriate screening/assessment tools; individualizes the educational plans for each child based on ongoing developmental assessments. REQ: Associate's degree in Early Childhood Education/Child Development or a related field and eligible for a "Child Development Teacher Permit" or higher from California Commission on Teacher Credentialing with three semester units in supervised field experience. Experience working with children with disabilities desirable; Bilingual preferred. Ability to lift and/or move up to 40 pounds.
DIRECTOR, CENTRAL ADMINISTRATIVE SERVICES	CN	Goleta	As a key member of the senior management staff, the Director of Central Administrative Services manages a broad set of activities related to agency-wide and program operations. These functions include donor development and fundraising, grant writing and reporting, external communications/public relations, business analysis, brand management, information technology, project management, and graphic design for agency publications. The candidate we seek is an enthusiastic and successful leader with proven management skills and expertise in the aforementioned functional areas. The successful candidate will have: <ul style="list-style-type: none"> • Bachelor's degree • At least five (5) years of related management/leadership experience in a non-profit or governmental organization • Ability to lead strategic planning processes • Sophisticated interpersonal communication skills to nurture and maintain key relationships with a variety of community stakeholders • Effective written and oral communication capability • Experience with business analysis, process improvement, project management, and • A passion to make a difference for vulnerable populations throughout Santa Barbara County!
ENERGY SERVICES WORKER	ES	Lompoc	Full-time, benefits. Inspect weatherization projects and activities to ensure compliance with specifications, building codes and work orders. Prepare and maintain inspection reports. Compile information and records to prepare purchase orders for procurement of material, equipment, appliances and supplies. Receive, store, and issue material, equipment, and other items from stockroom, warehouse, or storage yard. Keep inspection records, maintain inventory records and compile reports. REQ: High school diploma or general education degree (GED); one year of experience in home repairs/inspection. Strong computer knowledge. Valid CADL and reliable transportation required. Travel within County required. Home repair and inspection experience highly desirable.
HEALTH SERVICES SPECIALIST	CS	Lompoc	Full-time, benefits. Responsible for the preventative health and treatment activities necessary to meet the federal performance standards of the Head Start Program. REQ: Bachelor's Degree in health, nursing, nutrition, home economics or other related field and two (2) years of related experience in a health related position; or equivalent combination of education and experience. Strong computer knowledge required. Valid California Driver's License. Internal applications due in Human Resources no later than Tuesday, 4/18 by 12 noon.
(OPEN TO CURRENT CAC EMPLOYEES ONLY)			
NUTRITION SITE HOST	NS	Santa Barbara	Part-time (15 hours) and on-call positions, no benefits working over lunch hour Monday thru Friday. Responsible for overseeing food service at a senior nutrition site. REQ: High School Diploma or GED. Previous experience in paid or volunteer capacity, working with seniors desirable. Compassion/understanding of low-income population/aging desirable.



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REHABILITATION SPECIALIST	FYS	Santa Barbara Lompoc	Full-time, benefits in Santa Barbara and Lompoc. Provide and support planned, structured and therapeutic care for eligible youth and families. Performs direct service duties required to assist families in crisis by providing behavioral interventions by phone or in the client's home. REQ: Bachelor's degree in a field related to mental health and a minimum of one (1) year of full-time experience in a mental health setting in the areas of psycho-social functioning, social adjustment and/or vocational adjustment. Must be able to become QHMW certified within one (1) month of employment or be a licensed/waivered/registered mental health professional. Strong computer knowledge. Valid California Driver's License. Bilingual (English/Spanish) required for Santa Barbara and highly desired for Lompoc.
TEACHER	CS	Carpinteria Goleta Santa Barbara	Full-time, benefits in Goleta, Santa Barbara. Develop weekly lesson plans for preschool children, develops/ maintains safe and positive classroom climate, and an intentional learning environment; REQ: Associate Degree in ECE/CD or related field and eligible for a "Child Development Teacher Permit" or higher from CA Commission on Teacher Credential with 3 semester units in supervised field experience. Computer knowledge. Unofficial copy of transcripts required with application. Bilingual required for the Santa Barbara position.
TEACHER ASSISTANT	CS	Carpinteria, Goleta	Part-time (30 hrs) with benefits. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum 6 ECE units and 6 months experience. Carpinteria position requires bilingual (English/Spanish).
TEACHING, SUBSTITUTE (Preschool level)	CS	All locations	Sub position, no benefits, located at any of our regions, Santa Barbara, Lompoc or Santa Maria areas. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum of 12 ECE units or more with minimum 6 months experience. Basic computer knowledge. Unofficial copies of transcripts required with application.

Program legend: * CN = Central * CS = Children's Services * ES = Environmental Services * FYS = Family Youth Services * NS = Nutrition Services