



Community Action Commission
 Of Santa Barbara County
 5638 Hollister Avenue, Suite 230
 Goleta, CA 93117-3475
<http://www.cacsb.org>

CAREER OPPORTUNITIES

Date: November 21, 2016
 For Applications Call: Human Resources
 (805) 964-8857 ext. 116

PLEASE POST

POSITION	PROGRAM	LOCATION	EMPLOYMENT STANDARDS
ASSOCIATE TEACHER	CS	Santa Maria	Full-time, benefits. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum of 12 ECE units (including core units) and minimum 6 months experience. Basic computer knowledge. Unofficial copies of transcripts required with application.
CAREGIVER ASSISTANT	CS	Santa Maria	Part-time, benefits. Assists classroom caregivers in providing for the responsive care and education of children ages two (2) to thirty-six (36) months in a CAC Early Head Start center. REQ: Minimum of 6 units in ECE, with units in infant/toddler ECE coursework desirable. Eligible for a "Child Development Teacher Assistant Permit" or higher from California Commission on Teacher Credentialing. Minimum of six (6) months experience with preschool children in an educational environment. Must be enrolled in infant toddler ECE coursework within 3 months of hire and must successfully complete 6 units of Infant Toddler ECE coursework within one year of hire
CLASSROOM FOOD ASSISTANT	CS	Santa Maria	Part-time, benefits. Prepares & serves breakfast and snack, and cleans up. Assists classroom teachers in providing for the care and education of children at the Head Start centers. REQ: Prior experience with food handling. Experience with preschool children and/or related course work in Early Childhood Education desirable and experience working with children with disabilities desirable; Bilingual preferred.
COOK	NS	Santa Barbara	Part-time (30 hours), benefits. Coordinates and participates in preparing, cooking, and serving food to large groups of people in an institutional setting; varied cooking and prepare special diet foods. REQ: High school diploma or GED; one year experience in cooking and preparing meals in large quantities; or equivalent combo of education and experience. Current CA Driver License & maintain acceptable driving record. Occasionally lift and/or move up to 50 lbs.
COOK, SUBSTITUTE	NS	Lompoc	Substitute, on-call, no benefits serving Lompoc area. Prepares and serves nutritious hot meals appropriate for children, parents and staff in Children's Services Program. Approximately 80-120 meals a day. REQ: High School Diploma or GED required. One year experience as kitchen helper with CAC or comparable experience in food prep for groups is preferred. Valid CA driver's license with good driving record as determined by agency; proof of insurance required. Must be able to do moderate lifting unassisted (50 lbs.). Knowledge of safety and sanitary food storage and serving procedures. Ability to calculate food purchase, prep amounts, and maintain documents.
ENERGY SERVICES WORKER	ES	Lompoc	Full-time, benefits. Inspect weatherization projects and activities to ensure compliance with specifications, building codes and work orders. Prepare and maintain inspection reports. Compile information and records to prepare purchase orders for procurement of material, equipment, appliances and supplies. Receive, store, and issue material, equipment, and other items from stockroom, warehouse, or storage yard. Keep inspection records, maintain inventory records and compile reports. REQ: High school diploma or general education degree (GED); one year of experience in home repairs/inspection. Strong computer knowledge. Valid CADL and reliable transportation required. Travel within County required. Home repair and inspection experience highly desirable.
FAMILY SERVICE ADVOCATE	CS	Carpinteria	Part-time (32 hours), benefits. Liaison between staff, families, and the community. REQ: High School Diploma or GED and 1 year clerical experience. Strong computer knowledge. Valid California Driver's License with proof of insurance and own transportation. Bilingual (English/Spanish) required.



Community Action Commission
 Of Santa Barbara County
 5638 Hollister Avenue, Suite 230
 Goleta, CA 93117-3475
<http://www.cacsb.org>

CAREER OPPORTUNITIES

Date: November 21, 2016
For Applications Call: Human Resources
 (805) 964-8857 ext. 116

PLEASE POST

POSITION	PROGRAM	LOCATION	EMPLOYMENT STANDARDS
KITCHEN SERVICE WORKER	NS	Santa Barbara	Part-time (20 hours), no benefits. Performs a variety of routine duties related to the preparation, service and delivery of food. Maintains cleanliness and sanitation of utensils, equipment and work area and performs related tasks as required. REQ: High school diploma or GED; and one year work experience and/or training; or equivalent combination of education and experience. Valid CDL required. Cash register/cash handling experience highly.
NUTRITION SITE HOST	NS	Santa Barbara	Part-time (15 hours) and on-call positions, no benefits working over lunch hour Monday thru Friday. Responsible for overseeing food service at a senior nutrition site. REQUIRES: High School Diploma or GED. Previous experience in paid or volunteer capacity, working with seniors desirable. Compassion/understanding of low-income population and aging desirable.
SITE SUPERVISOR (2 positions open)	CS	Santa Maria	Full-time, benefits in Santa Maria. Seeking passionate candidates for our Santa Maria ECE Center. As the team leader for this NAEYC accredited site, you will have the rewarding experience of leading a talented team to provide foundational care and education daily for children and families. REQ: AA in ECE with 8 units in admin/ supervision OR BA with 12 ECE units, including core courses and 3 units of supervised field experience in ECE and 2 years experience in child development program. Must obtain Child Development Site Supervisor Permit within 6 months of employment. Our offer includes generous pay/benefits; tuition and training assistance; a starring role in a stable non-profit; and the chance to contribute your talent in a 50 year old evidence-based ECE program making a difference in America!
TEACHER (Lompoc = Sub)	CS	Goleta Santa Barbara Lompoc	Full-time, benefits in Goleta, Santa Barbara & Substitute positions in Lompoc. Develop weekly lesson plans for preschool children, develops/ maintains safe and positive classroom climate, and an intentional learning environment; REQ: Associate Degree in ECE/CD or related field and eligible for a "Child Development Teacher Permit" or higher from CA Commission on Teacher Credential with 3 semester units in supervised field experience. Computer knowledge. Unofficial copy of transcripts required with application. Bilingual required for the Santa Barbara position
TEACHER ASSISTANT	CS	Carpinteria, Goleta, Santa Maria, Lompoc	Part-time (30 hrs) in Carpinteria & Goleta, part-time (32 hrs) in Lompoc, full-time in Santa Maria, all with benefits. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum of 6 early childhood education units and 6 months experience. Carpinteria position requires bilingual (English/Spanish).
TEACHING, SUBSTITUTE (Preschool level)	CS	All locations	Sub position, no benefits, located at any of our regions, Santa Barbara, Lompoc or Santa Maria areas. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum of 12 ECE units or more with minimum 6 months experience. Basic computer knowledge. Unofficial copies of transcripts required with application.

Program legend: * CN = Central * CS = Children's Services * ES = Environmental Services * FYS = Family Youth Services * NS = Nutrition Services