



Community Action Commission
 Of Santa Barbara County
 5638 Hollister Avenue, Suite 230
 Goleta, CA 93117-3475
<http://www.cacsb.org>

CAREER OPPORTUNITIES

Date: August 19, 2016
For Applications Call: Human Resources
 (805) 964-8857 ext. 116

PLEASE POST

POSITION	PROGRAM	LOCATION	EMPLOYMENT STANDARDS
ASSOCIATE TEACHER	CS	Lompoc	Full-time, benefits in Lompoc. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum of 12 ECE units (including core units) and minimum 6 months experience. Basic computer knowledge. Unofficial copies of transcripts required with application.
CASEWORKER, FAMILY WELLNESS (TEMPORARY)	CS	Santa Maria	Full-time, temporary position serving Santa Maria area. Responsible for rehabilitation and case management services through Mental Wellness program with Children's Services Dept. including develop of a mental health care plan that will optimize a child's capacity for success in the classroom, home environment and community. REQ: AA/AS or Bachelor's Degree in Psychology, Sociology, Social Work, Human Services, Human Development or other behavior sciences field and one year of experience in social services setting such as working directly with children, families and young adults, or in a case management, mental health or family services agency and two years of experience in a social services setting such as working directly with children, families and young adults, or in a case management, mental health or family services agency. Strong computer knowledge. Valid CA Driver's License. Bilingual (English/Spanish) desired.
COOK	NS	Santa Barbara	Part-time (30 hours/week), benefits in Santa Barbara. Assists Cook II in coordination and participates in preparing, cooking, and serving food to large groups of people in an institutional setting; does varied cooking and prepares special diet foods by performing the following duties. REQ: High school diploma or general education degree (GED); one year of experience in cooking and preparing meals in large quantities and / or line cook experience; or equivalent combination of education and experience. Food Safety Certificate required within six months following employment; Current California Driver's license and maintain acceptable driving record. Must occasionally lift and/or move up to 50 pounds.
DIRECTOR, NUTRITION SERVICES	NS	Santa Barbara	Full-time, with benefits in Santa Barbara with countywide travel required. The Community Action Commission (CAC) of Santa Barbara County is one of the largest non-profit social services agency in Santa Barbara County dedicated to helping people and changing lives in the low-income community. Our programs include preschools, youth and family programs, energy conversation, and nutrition services. The Nutrition Services Program, through its two commercial kitchens, serves over 2,000 nutritious meals daily for children, youth and seniors throughout the county. CAC is seeking candidates with food service management experience in hospital, school restaurant, hospitality or other relevant industries, which includes; budgeting, fiscal controls, purchasing, operational oversight and staff supervision. Ideal candidates will also have experience in developing and managing revenue generating food service contracts. The position requires a Bachelor's degree and five years related experience or equivalent combination of education and experience. The Director will oversee program operations, budgets and policies, and monitor program activities while staying abreast of developments in the industry and implementing best practices. CAC offers a competitive compensation package.
FAMILY SERVICE ASSISTANT	CS	Guadalupe	Full-time, with benefits in Guadalupe. Liaison between staff, families, and the community. REQ: High School Diploma or GED and 1 year clerical experience. Strong computer knowledge. Valid California Drivers License with proof of insurance and own transportation. Bilingual (English/Spanish) required.
KITCHEN SERVICE WORKER	NS	Santa Barbara	Part-time (30 hrs/wk), with benefits in Santa Barbara. Performs a variety of routine duties related to the preparation, service and delivery of food. Maintains cleanliness and sanitation of utensils, equipment and work area and performs related tasks as required. REQ: High school diploma or GED; and one year work experience and/or training; or equivalent combination of education and experience. Valid CA driver's license required. Cash register & cash handling experience highly.



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NUTRITION SITE HOST	NS	Santa Barbara	Part-time (15 hrs/wk) working lunch hour Monday thru Friday in Santa Barbara. Responsible for overseeing food service at a senior nutrition site. REQUIRES: High School Diploma or GED. Previous experience in paid or volunteer capacity, working with seniors desirable. Compassion/understanding of low-income population and aging desirable.
REHABILITATION SPECIALIST	FYS	Santa Maria Lompoc	Full-time, benefits In Lompoc & Santa Maria and temporary full-time in Lompoc. Responsible for performing duties required to provide and support planned, structured and therapeutic care for eligible youth and families. Performs direct service duties required to assist families in crisis by providing behavioral interventions by phone or in the client's home. REQ: Bachelor's degree in a field related to mental health and a minimum of one (1) year of full-time experience in a mental health setting in the areas of psycho-social functioning, social adjustment and/or vocational adjustment. Must be able to become QHMW certified within one (1) month of employment or be a licensed/waivered/registered mental health professional. Strong computer knowledge. Valid California Driver's License with insurance. Bilingual (English/Spanish) required.
SENIOR PROGRAM SUPERVISOR, NUTRITION SERVICES	NS	Santa Barbara	Part-time position in Santa Barbara. Supervises employees engaged in serving food at congregate senior centers, and similar settings; ensures contract requirements and performance standards are met; compiles related documents and reports and maintains safety of food service areas and equipment by performing the following duties. Directly supervises employees who provide meals for the various nutrition programs which includes congregate sites and/or home delivery in Nutrition Services. REQ: AA degree or equivalent from two-year college; one year related experience and/or training; or equivalent combination of education and experience. Two years supervisory experience necessary. Strong computer skills. Valid CA Driver's License. Ability to interact effectively with the elderly.
SITE SUPERVISOR	CS	Santa Maria	Full-time position, benefits in Santa Maria. Responsible for and supervises all aspects of the day-to-day operations at a site, including: supervision, monitoring and evaluation of staff, curriculum, record keeping, family and community partnerships, orders educational supplies and material within budget and implementation of program performance standards, policies and procedures. Directly supervises 2 to 14 employees in a Child Development Center. Carries out supervisory responsibilities in accordance with the Agency's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems. REQ: Associate's degree (A. A.) in Early Childhood Education, including eight (8) units in administration and supervision; or a Bachelor's degree (B. A.) with twelve (12) ECE units, including core courses and three (3) units of supervised field experience in ECE and two (2) years related experience in a child development program. Strong computer knowledge. Valid CADL. Child Development Site Supervisor Permit must be obtained within six (6) months of employment. Bilingual (English/Spanish) highly desired.
TEACHER	CS	Goleta, Santa Barbara, Lompoc, Carpinteria,	Full-time positions with benefits available in Goleta, Carpinteria & Lompoc areas. Develop weekly lesson plans for preschool children, develops/ maintains safe and positive classroom climate, and an intentional learning environment; REQ: Associate Degree in ECE/CD or related field and eligible for a "Child Development Teacher Permit" or higher from CA Commission on Teacher Credential with 3 semester units in supervised field experience. Computer knowledge. Unofficial copy of transcripts required with application.
TEACHER ASSISTANT	CS	Carpinteria Lompoc	Full-time positions with benefits in Lompoc & part-time (30 hrs/week) with benefits in Carpinteria area. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum of 6 early childhood education units and 6 months experience.



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POSITION	PROGRAM	LOCATION	EMPLOYMENT STANDARDS
TEACHING, SUBSTITUTE (Preschool level)	CS	All locations	Sub position, no benefits, located at any of our regions, Santa Barbara, Lompoc or Santa Maria areas. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum of 12 ECE units or more with minimum 6 months experience. Basic computer knowledge. Unofficial copies of transcripts required with application.
TUTORS, CAL-SOAP Only open to current students at the following college/universities: SBCC-UCSB-Westmont-Antioch University Santa Barbara-Allan Hancock College-CSU Channel Islands	FYS	Goleta Santa Barbara Carpinteria	Cal-SOAP Tutors assist junior high or high school students in academic subjects in classrooms and/or after school tutorial centers. Tutors provide encouragement and information necessary for students to increase their academic achievement and enter the college or training program of their choice. Topics covered include study skills, career exploration, college preparation, college choice, financial aide, and college application procedures. Hours are flexible and scheduled according to your availability with a minimum of 8 hours not to exceed 20 hours per week. Requirements are: <ul style="list-style-type: none"> College students enrolled at least half time (6 semester units or equivalent for undergrad or 3 semester units for or equivalent for graduate students) Identified financial need (financial aid work study or otherwise) Please call our Tutor Coordinator, Linda Figueroa at (805) 730-7373 or visit http://www.calsoapsb.org/employment for more information.

Program legend: * CN = Central * CS = Children's Services * ES = Environmental Services * FYS = Family Youth Services * NS = Nutrition Services