



Community Action Commission
 Of Santa Barbara County
 5638 Hollister Avenue, Suite 230
 Goleta, CA 93117-3475
<http://www.cacsb.org>

CAREER OPPORTUNITIES

Date: May 24, 2016
For Applications Call: Human Resources
 (805) 964-8857 ext. 116

PLEASE POST

POSITION	PROGRAM	LOCATION	EMPLOYMENT STANDARDS
ASSOCIATE TEACHER	CS	Goleta Santa Maria	Full-time, benefits in Goleta & Santa Maria. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum of 12 ECE units (including core units) and minimum 6 months experience. Basic computer knowledge. Unofficial copies of transcripts required with application.
CASE MANAGER/ EDUCATOR – Information & Education	FYS	Santa Maria	Full-time, benefits serving Santa Maria area. Full-time, with benefits working in Santa Barbara County with an emphasis on the Santa Maria valley. Provides evidence based Reproductive Health curriculum to teens. This includes: presenting science based information, interactive demonstrations and linkages to reproductive health clinics. Data tracking and reporting components. Requires: Bachelor's Degree in Psychology, Sociology, Social Work, Human Services, Human Development or other behavior sciences field and one year of experience in a social services setting such as working directly with children, families and young adults, or in a case management, mental health or family services agency. Up to two years equivalent education may be substituted for related experience on a year-for-year basis. Must have strong knowledge of Internet/Spreadsheet/Word Processing software. Valid CDL with ability to qualify for coverage under Agency insurance plan. Ability to speak Spanish required.
CASE MANAGER/ EDUCATOR – TAPP (TeenAge Pregnancy Program)	FYS	Santa Maria	Part-time (30 hrs/week), benefits serving Santa Maria area. Provides case management services to pregnant and parenting female teens and their children. Case management services include: client assessment, monitoring of client progress, goal setting and community referrals. Components of the program are healthy pregnancy, completion of high school education, parenting skills, child development, health and nutrition. Requires: Bachelor's Degree in Psychology, Sociology, Social Work, Human Services, Human Development or other behavior sciences field and one year of experience in a social services setting such as working directly with children, families and young adults, or in a case management, mental health or family services agency. Up to two years equivalent education may be substituted for related experience on a year-for-year basis. Must have strong knowledge of Internet/Spreadsheet/Word Processing software. Valid CDL with ability to qualify for coverage under Agency insurance plan. Ability to speak Spanish required.
KITCHEN SERVICE WORKER	NS	Santa Barbara	Part-time (30 hrs/wk), benefits working in Santa Barbara area. Assists in preparing and packaging baked goods, starches, salads, and desserts in large quantities, and/or delivers bulk food to senior or children center sites. Maintains/organizes all required paperwork on daily basis. Wash dishes, clean work area, equipment, utensils, dishes and silverware. Maintains kitchen work areas, sweep and scrub floors and performs comparable related duties as required. REQ: High School Diploma or GED and valid CADL and an excellent driving record DMV printout required. Minimum 6 months restaurant/hotel experience in food services preferred. Moderate to heavy lifting unassisted 50 lbs required.
MEAL DELIVERY DRIVERS (Temporary - Summer Only)	NS	Santa Barbara	Positions are temporary, part-time, summer only, no benefits working in Santa Barbara. Assists in preparing and packaging baked goods, starches, salads, and desserts in large quantities, and/or delivers bulk food to senior or children center sites. Maintains/organizes all required paperwork on daily basis. Wash dishes, clean work area, equipment, utensils, dishes and silverware. Maintains kitchen work areas, sweep and scrub floors and performs comparable related duties as required. REQ: High School Diploma or GED and valid CADL and an excellent driving record DMV printout required. Minimum 6 months restaurant/hotel experience in food services preferred. Moderate to heavy lifting unassisted 50 lbs required.



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NUTRITION SITE HOST	NS	Santa Barbara	Part-time (15 hrs/wk), no benefits, Santa Barbara. In coordination with CAC Nutrition Services Program, responsible for overseeing food service at a nutrition site. REQ: High School Diploma or GED. Previous experience in paid or volunteer capacity, working with seniors desirable. Compassion/understanding of low-income population and aging desirable.
OPERATIONS SUPERVISOR ENERGY PROGRAM	ES	Lompoc	Full-time, benefits in Lompoc. Directs and coordinates activities of field operations in the weatherization installations by performing assigned duties personally or through subordinate staff. Supervises employees in the Energy Services field operations and coordinates activities of independent weatherization contractors. REQ: Associate's degree (A. A.) or equivalent from two-year college with four years related experience or combination of equivalent education and experience. Some supervisory experience preferred. Strong computer knowledge. Current CA driver's license. Must be able to obtain relevant Weatherization training certifications within six months of employment. California Contractors license Class B (or C20) and BPI Building Analyst certification highly desirable. Ability to read and understand construction blueprints and drawings. Ability to speak Spanish is highly desirable. Frequent county-wide travel required.
SITE SUPERVISOR	CS	Goleta	Full-time position, benefits in Goleta. Responsible for and supervises all aspects of the day-to-day operations at a site, including: supervision, monitoring and evaluation of staff, curriculum, record keeping, family and community partnerships, orders educational supplies and material within budget and implementation of program performance standards, policies and procedures. Directly supervises 2 to 14 employees in a Child Development Center. Carries out supervisory responsibilities in accordance with the Agency's policies and applicable laws. Responsibilities include interviewing, hiring, and training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems. REQ: Associate's degree (A. A.) in Early Childhood Education, including eight (8) units in administration and supervision; or a Bachelor's degree (B. A.) with twelve (12) ECE units, including core courses and three (3) units of supervised field experience in ECE and two (2) years related experience in a child development program. Strong computer knowledge. Valid CADL. Child Development Site Supervisor Permit must be obtained within six (6) months of employment. Bilingual (English/Spanish) highly desired.
TEACHER	CS	Goleta Santa Barbara	Full-time, benefits in Goleta and floater positions available serving the Goleta, Santa Barbara, Carpinteria areas. Develop weekly lesson plans for preschool children, develops/ maintains safe and positive classroom climate, and an intentional learning environment; REQ: Associate Degree in ECE/CD or related field and eligible for a "Child Dev Teacher Permit" or higher from CA Commission on Teacher Credential with 3 semester units in supervised field experience. Computer knowledge. Unofficial copy of transcripts required with application.
TEACHING, SUBSTITUTE (Preschool level)	CS	All locations	Sub position, no benefits, located at any of our regions, Santa Barbara, Lompoc or Santa Maria areas. Assist in education of preschool children ages 3-5 in Head Start program. REQ: minimum of 12 ECE units or more with minimum 6 months experience. Basic computer knowledge. Unofficial copies of transcripts required with application.



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<p>TUTORS, CAL-SOAP</p> <p>Only open to current students at the following college/universities:</p> <p>SBCC-UCSB-Westmont-Antioch University Santa Barbara-Allan Hancock College-CSU Channel Islands</p>	FYS	<p>Goleta</p> <p>Santa Barbara</p> <p>Carpinteria</p>	<p>Cal-SOAP Tutors assist junior high or high school students in academic subjects in classrooms and/or after school tutorial centers. Tutors provide encouragement and information necessary for students to increase their academic achievement and enter the college or training program of their choice. Topics covered include study skills, career exploration, college preparation, college choice, financial aide, and college application procedures. Hours are flexible and scheduled according to your availability with a minimum of 8 hours not to exceed 20 hours per week. Requirements are:</p> <ul style="list-style-type: none"> College students enrolled at least half time (6 semester units or equivalent for undergrad or 3 semester units for or equivalent for graduate students) Identified financial need (financial aid work study or otherwise) <p>Please call our Tutor Coordinator, Linda Figueroa at (805) 730-7373 or visit http://www.calsoapsb.org/employment for more information.</p>

Program legend: * CN = Central * CS = Children's Services * ES = Environmental Services * FYS = Family Youth Services * NS = Nutrition Services